

## **Registration Form**

## Personal details First name(s) of child: Surname of child: Date of birth: Special education and/or care needs Full address: Postcode: Parent/carer name (1): Relationship to child: Full address (if different): Postcode: Daytime/work tel: Home: Mobile: Email: Are you claiming: 2 Year old 15 hours funding 3&4 Year old 15 hours funding 3&4 Year old 15 hours extended funding



## Preferred start date:

Please outline the hours you would like your child to attend: Please note there is a minimum six hour per day, and charges are made in whole hours only. Please indicate if your child requires breakfast and dinner Breakfast is served between 7:30am and 8:30am, lunch is at midday and dinner is at 4pm

Monday	7:30 – 18:00	Breakfast: Y/N (delete as appropriate)
		Dinner: Y/N
Tuesday		Breakfast: Y/N
		Dinner: Y/N
Wednesday		Breakfast: Y/N (delete as appropriate)
		Dinner: Y/N
Thursday		Breakfast: Y/N (delete as appropriate)
		Dinner: Y/N
Friday		Breakfast: Y/N (delete as appropriate)
		Dinner: Y/N

Standard fees are £9 per hour, payable monthly in advance. A consumables and forest school fee is applied for each session of funded education – School day session £21 (any six hours), Full Day session £28 (any 8 hours), Extended Day session £35 (any 10 hours).

We are predominately a preschool day nursery offering care for children rising 3-5 years olds, although there may be some spaces for children aged 2 depending on staffing levels. \*A rising three is a child who is in the term before they turn 3.

This application places your child on our waiting list. We will contact you as soon as a suitable place becomes available.

## Please note that completion of this form does not guarantee a place for your child.

Once your child is offered a place you will be issued our childcare terms and conditions and if you accept the place, a deposit and admin fee is payable. On admission, further personal information and family details are required for our records. Your child's birth certificate is required at this point with a copy made for our file.

If you find that you no longer need the place, please inform us as soon as possible. Should you decide you no longer need the place we will not retain the details on this application form (see our Privacy Notice).

Signed parent/carer:	Date: